



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No. _____**

FROM: Matthew C. Rodriguez, Interim City Administrator

SUBJECT: Adoption of a resolution authorizing Transtech, Inc. to perform additional assessment of the Veterans Park building and Alternatives, pursuant to their on-call agreement.

MEETING DATE: March 7, 2017

RECOMMENDATION:

Authorizing Transtech Inc. to perform additional assessment of the Veterans Park building and alternatives, pursuant to their existing on-call professional services agreement with the City.

BACKGROUND:

On June 21, 2016, the City Council approved funding in the amount of \$550,000 for the Veterans Park Shooting Range Abatement project. The project is funded through Measure AA, which was approved by the City's electors on November 6, 2012.

On October 4, 2016, the City Council approved a Bid Package, Request for Proposal (RFP) and Authorization to advertise for bids/proposals for a project to abate and demolish the Veterans Park Shooting Range. An RFP was then released for the abatement/demolition contractor and for an industrial hygienist to oversee the project.

On October 20, 2016, a mandatory pre-bid meeting and walk through was conducted. As a result of the pre-bid walk through, the City determined that a supplemental scope of work that included demolition of the multi-purpose rooms' ceilings and light fixtures, ducting and abating/cleaning the air handler equipment, needed to be added. An addendum was therefore issued as part of the bid package.

On November 2, 2016, the City received four proposals for the abatement/demolition task and four proposals for the industrial hygienist work.

On December 20, 2016, the City Council approved a contract with American Integrated Resources, Inc., in the amount of \$409,075 for the abatement/demolition services. This amount included the original bid amount of \$291,700 plus \$117,375 for the additional scope of work. The City Council also approved a contract with Converse Consultants

as the industrial hygienist, in the amount of \$27,999. The total amount for the contracts amount is \$437,074. The City Council also approved a ten percent contingency. The remaining balance form the approved funding for the project will be used for modular trailers for staff and public activities, which staff estimates to be \$57,926.

ANALYSIS:

Staff has determined that additional assessment of is required for the Veterans Park building, which includes the North Annex and Provisor buildings. Staff recommends that the City Council authorize Transtech, Inc. to perform the required work, at a cost of \$35,000 for time and material. The City has approved an on-call services agreement with Transtech, Inc. The additional assessment work to be performed by Transtech will be performed pursuant to the terms and conditions of their existing on-call services agreement.

ALTERNATIVES:

1. Approve staff recommendation.
2. Reject staff recommendation.
3. Provide further direction to staff.

FISCAL IMPACT:

The project funding has been approved through Measure AA in the amount of \$550,000 and is financed through account number 41-5180-57010.14628. The two contracts approved for this project totals \$437,075, leaving \$112,926 that can be used for contingency, modular trailers, and additional assessment. Staff is asking that the \$35,000 amount for the additional Transtech work be funded from the remaining amount, leaving \$77,926 for future contingency items.

RELATIONSHIP TO STRATEGIC GOALS:

This item is related to a specific 2016 Strategic Goal “to develop and maintain a sustainable Capital Improvement Program to ensure the quality of the existing infrastructure and support future plans for the City”.

Recommended by: Maryam Babaki, Director of Public Works & Development Services

Prepared by: Jasmin Elepano, Senior Management Analyst

Reviewed by: Vilko Domic, Finance Director

Approved as to form: Eduardo Olivo, City Attorney

Respectfully submitted: Matthew C. Rodriguez, Interim City Administrator

ATTACHMENTS:

1. Resolution
2. Professional Service Agreement