



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No.** _____

FROM: City Administrator

SUBJECT: Approval of Two Additional Community Services Assistant Posts

MEETING DATE: December 6, 2016

RECOMMENDATION:

City Staff recommends that the City Council approve the addition of two Community Services Assistant (CSA) Posts (Crossing Guard duties), one at Bandini Elementary School and one at Rosewood Elementary School, adjacent to the Brenda Villa Aquatic Center.

ANALYSIS:

As an enhancement to the safety of children and their parents/guardians, City staff has identified two locations that could benefit from having a Community Services Assistant (formerly known as Crossing Guard) to assist pedestrians when crossing the street. The locations are: 1) Bandini Elementary, at the corner of Coutts and Kinsie; 2) Rosewood Elementary, on Harbor St., at the lighted cross walk in front of the Brenda Villa Aquatic Center. The Rosewood Elementary location will be an addition to the existing MUSD Crossing Guard who is posted at Commerce Way and Harbor St.

The Public Safety and Community Services Department currently has two unstaffed substitute CSA/Crossing Guard positions. Staff is asking the City Council to consider funding two temporary CSA positions for twenty hours per week, each. Our intent is to hold a recruitment to hire two persons to fill the posts.

ALTERNATIVES:

1. Provide staff with further direction.

FISCAL IMPACT:

Staff recommends that this enhancement be funded using one-time funds at mid-year. This item will then be presented during the Fiscal Year 2017-18 budget process to determine a more permanent service level, as deemed by the City Council.

Recommended by: Matthew C. Rodriguez, Director of Public Safety and Community Services

Reviewed by: Vilko Domic, Director of Finance

Approved as to form: Eduardo Olivo, City Attorney

Respectfully submitted: Jorge Rifá, City Administrator