



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**Item No. \_\_\_\_\_**

**FROM:** City Administrator

**SUBJECT:** RESOLUTION ADOPTING THE CITY OF COMMERCE 2016  
STRATEGIC ACTION PLAN

**MEETING DATE:** SEPTEMBER 20, 2016

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### **RECOMMENDATION:**

Approve a resolution adopting the 2016 City of Commerce Strategic Action Plan.

### **BACKGROUND / ANALYSIS:**

This Mercer Group was retained this past year to facilitate the development of a strategic action plan. After significant input from both the City Council and Executive Management, a plan was developed and is before the City Council tonight for adoption.

The objective of the strategic action plan is to provide a roadmap that is consistent with City Council's vision, to identify best practices and continuous improvement strategies to improve efficiencies, and enhance both internal and external operations and customer service in a manner that adapts to the ever changing and evolving long term goals of the City of Commerce. The strategic action plan focuses specifically on activities outside of the day-to-day operational services that the City provides. The projects included in the strategic action plan are specific, measurable, on a timetable, and assigned to a responsible department/division within the City.

### **ALTERNATIVES:**

1. Approve staff's recommendation.
2. Provide staff with further direction.

### **FISCAL IMPACT:**

Adoption of this plan does not have a specific fiscal impact. However, many of the components of the plan do have fiscal impacts and have already been included or will be part of the City's budget process.

Prepared & Recommended by:

Prepared by: Michael A. Casalou, Director of Human Resources

Reviewed by: Vilko Domic, Finance Director

Approved as to Form: Eduardo Olivo, City Attorney

Respectfully submitted: Jorge Rifá, City Administrator