



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

FROM: City Administrator

SUBJECT: Conflict of Interest Code 2016 - Biennial Review Pursuant to the Political Reform Act

MEETING DATE: September 6, 2016

RECOMMENDATION:

1. Receive and File the 2016 Local Agency Biennial Notice.
2. Direct staff to promulgate the necessary amendments and return to the City Council in December for adoption pursuant to the Political Reform Act.

ANALYSIS:

The Political Reform Act of 1974 requires every local government agency to adopt a Conflict of Interest Code. The code designates positions required to file Statements of Economic Interests and assigns disclosure categories specifying the types of interests to be reported. The Political Reform Act requires every government agency to review its Conflict of Interest Code biennially to determine if it is accurate or must be amended.

The City Council last updated the Conflict of Interest Code on October 21, 2014. Since October 2014, several changes were made to employee titles resulting from several reorganizations. City staff reviewed the Conflict of Interest Code and noted areas that require amendments, as noted on the 2016 Local Agency Biennial Notice.

The City Council reviews the Conflict of Interest Code on behalf of the City. Therefore, staff is requesting that the City Council review and file the 2016 Local Agency Biennial Notice, and direct staff to make appropriate amendments for City Council adoption prior to December 30, 2016, as required by the Political Reform Act.

ALTERNATIVES:

1. Receive and file.
2. Provide further direction.

FISCAL IMPACT

None.

RELATIONSHIP TO 2012 STRATEGIC GOALS:

This agenda report relates to the strategic planning goal: “*Protect and Enhance the Quality of Life in the City of Commerce*”. The purpose of the Code of Conflict (requirements regarding Statement of the Economic Interests) is to make sure that local government employees fiscal affairs are more open, accessible and transparent to the residents and that government funds are properly utilized.

Respectfully submitted by: Jorge J. Rifá, City Administrator

Recommended by: Lena Shumway, City Clerk

Reviewed by: Eduardo Olivo, City Attorney