



Tuesday, April 3, 2018 - 5:00 PM

Agenda

CONCURRENT ADJOURNED MEETINGS OF THE CITY COUNCIL OF THE CITY OF COMMERCE, JOINT POWERS FINANCING AUTHORITY AND THE GOVERNING BODY OF THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION

5:00 P.M. CLOSED SESSION

CALL TO ORDER

Mayor/Chairperson Rebollo

ROLL CALL

City Clerk Shumway

PUBLIC COMMENT ON CLOSED SESSION ITEMS

Citizens wishing to address the City Council and Successor Agency on any item on the Closed Session agenda may do so at this time. Please complete a speaker's card and give it to the City Clerk/Secretary prior to commencement of the City Council/ Successor Agency meetings. Please limit your remarks to three (3) minutes.

RECESS TO CLOSED SESSION

1. Pursuant to Government Code §54956.8, the Successor Agency will confer with its real property negotiator, Edgar Cisneros, with respect to real estate negotiations concerning proposed price and other terms relating to:
 - A. California Commerce Club Inc. and Craig Realty corporation concerning proposed price and other terms relating thereto, comprised of the former Commerce Community Development Commission-owned real property located 6233-6041 Telegraph Road and 6030-6055 Washington Boulevard, Commerce, California.
 - B. The property located at 5476 Jillson St (6335-019-023), 5530 Jillson St (6335-019-042), 2500 S Eastern Ave (6335-024-046), 6335-024-038, 6335-024-039, 6335-024-048, 6335-024-042, 6335-024-043, 6335-024-044, 6335-024-045, 5600 Jillson St (6335-023-049), 6335-023-053, 6335-023-054, 5611 E Washington (6335-023-048), 5571 E Washington (6335-024-056).
2. Pursuant to Government Code 54957, the City Council will consider personnel matters related to the recruitment of a Human Resources Director and Director of Economic Development and Sustainability.

3. Pursuant to Government Code §54957.6 the City Council will confer with its labor negotiator, Edgar Cisneros, with respect to labor negotiations pertaining to:
 - A. The Memoranda of Understanding between the City and the City of Commerce Employees Association on behalf of the part -time employees.
 - B. The Memoranda of Understanding between the City and the City of Commerce Employees Association on behalf of the mid-management and non-management full-time employees.
 - C. Compensation and benefits for the unrepresented full-time executive management employees.
4. Pursuant to Government Code Section 54957, the City Council will consider personnel matters related to public employee discipline/ dismissal/release - Three (3) cases.

RECONVENE TO OPEN SESSION

ORAL CLOSED SESSION ANNOUNCEMENT

6:00 P.M. - CITY COUNCIL MEETING

CALL TO ORDER

Mayor/Chairperson Rebollo

ROLL CALL

City Clerk Shumway

PLEDGE OF ALLEGIANCE

Public Works Director Babaki

INVOCATION

Mayor Pro Tem Altamirano

APPEARANCES AND PRESENTATIONS

1. A Proclamation Declaring the Month of April 2018 as Limb Loss Awareness Month, and Presentation of Certificate to Ryder Gonzalez
Attachments: [Proclamation](#)
 [Certificate](#)
2. A Proclamation Designating the Month of April 2018 as Autism Awareness Month, and Presentation of Certificates to Andres Madrigal and Daniel Bojorquez
Attachments: [Proclamation](#)
 [Cert -Andres Madrigal](#)
 [Cert Autism -Daniel Bojorquez](#)

PUBLIC COMMENT

Citizens wishing to address the City Council and Successor Agency on any item on the agenda or on any matter not on the agenda may do so at this time. State law (Government Code Section 54950 et seq.) prohibits the City Council from taking action or engaging in discussion on a specific item unless it appears on a posted agenda. Upon request, the City Council may, in their discretion, allow citizen participation on a specific item on the agenda at the time the item is considered by the City Council. If you wish to address the City Council/Successor Agency at this time, please complete a speaker's card and give it to the City Clerk prior to commencement of the City Council meeting. Please limit your remarks to three (3) minutes.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed: No person shall make any remarks which result in disrupting, disturbing or otherwise impeding the meeting.

CONSENT CALENDAR

Items under the Consent Calendar are considered to be routine and may be enacted by one motion. There will be no discussion of these items unless members of the Public or City Council request specific items to be removed from the Consent Agenda for a separate discussion. If the item is desired to be discussed separately, it should be the first item under Scheduled Matters.

3. Approval of Warrant Register Nos. 17A and 17B

The City Council and Successor Agency will consider for approval the bills and claims set forth in Warrant Registers No. 17A dated April 3, 2018 and 17B for the period of March 21, 2018 through March 29, 2018.

Attachments: [17 A](#)
 [17 B](#)

4. A Proclamation Declaring April 2018 as "Sexual Assault Awareness Month" and April 25, 2018 as "Denim Day"

Attachments: [Staff Report](#)
 [Proclamation](#)

5. A Proclamation Declaring April 19, 2018 as Student Government Day.

Attachments: [Proclamation 2018.doc](#)

6. A Proclamation Declaring April 8-14, 2018 as National Library Week

Attachments: [PROCLAMATION](#)

7. A Proclamation Declaring April 2018 as "Child Abuse Prevention Month"

Attachments: [Proclamation](#)

8. Opposition of Senate Bill 827 (WIENER) - Planning and Zoning: Transit Rich Housing Bonus

The City Council will consider for adoption a Resolution opposing SB 827 - Planning and Zoning: Transit Rich Housing bonus.

Attachments: [Staff Report](#)
 [Resolution](#)

9. Support of the Veterans and Affordable Housing Bond Act to Infuse Funding to Support Important Affordable Housing Projects And Spur Housing Construction Statewide

The City Council will consider for adoption a Resolution supporting the Veterans and Affordable Housing Bond Act on the November 6, 2018 ballot to infuse much needed funding to support important affordable housing projects and spur housing construction statewide.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Factsheet](#)
 [Act-of-2018](#)

10. Adoption of Travel Policy

The City Council will consider for adoption a travel and meeting expense policy for City employees, and City officials.

Attachments: [Staff Report- Travel policy](#)
 [Travel Policy](#)

11. Declare Vehicles as Surplus, and Authorize Purchasing to Sell the Surplus Vehicles Via Public Auction on the City's Website

That City Council will consider declaring vehicles as surplus; and authorizes Purchasing to sell the surplus vehicles via public auction on the City's website.

Attachments: [Staff Report](#)

12. Red Curb Marking Request along 2412 Cowlin Avenue and Removal at 1510 Gerhart Street

The City Council will receive and file report approved by the Traffic Commission on March 14, 2018 regarding red curb marking at 2412 Cowlin Avenue and removal of red curb marking at 1510 Gerhart Street.

Attachments: [Staff Report](#)

13. Accepting the Completion of the Malt Avenue Street Racing Mitigation Improvement Project

The City Council will consider for adoption a Resolution accepting the completion of the Malt Avenue Street Racing Mitigation Improvement Project.

Attachments: [Staff Report](#)
 [Resolution](#)

14. Extension of the Agreement with Remix Software Incorporated for the Purchase of a Transit Planning Software System

The City Council will consider for adoption a Resolution exercising the City's option to extend the agreement with Remix Software, Inc. for the purchase of a transit planning software system for one year.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Agreement](#)

15. First Amendment to the Agreement with Urban Graffiti Enterprises, Inc. for Bus Stop and Shelter Maintenance Services

The City Council will consider for adoption a Resolution approving the First Amendment Agreement with Urban Graffiti Enterprises, Inc., for bus stop and shelter maintenance services.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Agreement](#)
 [Exhibit A - Scope of Services](#)
 [Bus Stop & Shelter Maintenance Checklist](#)

16. Request for Proposals for Architectural and Engineering Services for the Design of Transportation Service Center Administration Building Expansion Project

The City Council will consider for adoption a Resolution approving the issuance of a Request for Proposal (RFP) for Architectural and Engineering Services for the Design of Transportation Service Center Administration Building Expansion Project

Attachments: [Staff Report](#)
 [Resolution](#)
 [Request for Proposals](#)

17. Bid Results for the Senior Center/Library Plaza Improvement Project

The City Council will consider for adoption a Resolution rejecting all bids and authorize staff to re-release the plans and specifications for the Senior Center/Library Plaza Improvement Project bidding.

Attachments: [Staff Report](#)
 [Resolution](#)

18. Resolution Directing the City Administrator to Execute Professional Service Agreements for On-Call Real Estate Services

The City Council will consider for adoption a Resolution directing the City Administrator to execute Professional Service Agreements for on-call real estate services.

Attachments: [Staff Report](#)
 [Resolution](#)

SCHEDULED MATTERS

19. First Amendment to the Contingent Agreement to Purchase and Sell Real Estate to Wash-Tel Commerce, LLC and Craig Realty Group Citadel, LLC

The Successor Agency will consider for adoption a Resolution approving the First Amendment to the Contingent Agreement to Purchase and Sell Real Estate to Wash-Tel Commerce, LLC and Craig Realty Group Citadel, LLC.

Attachments: [Staff Report](#)
 [Resolution](#)
 [First Amendment to agreement](#)

20. Contingent Agreement to Purchase and Sale and Joint Escrow Instructions Between the City of Commerce and the Successor Agency to the Commerce Community Development Commission, for Land in the City of Commerce, California

The City Council will consider for adoption a Resolution approving the Contingent Agreement to Purchase and Sell Real Estate between the Successor Agency to the Commerce Community Development Commission and the City of Commerce, for Land in the City of Commerce, California.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Agreement](#)

21. Contingent Agreement to Purchase and Sale and Joint Escrow Instructions Between the Successor Agency and the City of Commerce, for Land in the City of Commerce, California

The Successor Agency will consider for approval a proposed Resolution approving the Contingent Agreement to Purchase and Sale and Joint Escrow Instructions between the Successor Agency to the Commerce Community Development Commission and the City of Commerce, for Land in the City of Commerce, California.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Agreement](#)

22. Senior Rent Subsidy Program Reactivation

The City Council will consider reactivating the Senior Rent Subsidy Program and direct City staff to update all necessary program policies and procedures.

Attachments: [Staff Report](#)
 [Brochure](#)

23. Agreement with California Water Service Company for Lease of Real Property for the Commerce Water System to Provide Operations and Maintenance Services and Capital Improvement Program Implementation

The City Council will consider for adoption a Resolution awarding an Agreement to California Water Service Company for Lease of Real Property for the Commerce Water System to provide operations and maintenance services and Capital Improvement Program implementation.

Attachments: [Staff Report](#)
 [Resolution](#)
 [2018 Lease Agreement](#)
 [Service Area Map](#)
 [Operating Standards](#)
 [2017- 2018 Rates](#)
 [Cal Water Proposal for Commerce Wtr System Lease - 11-9-17](#)

24. Request for Proposals for Architectural and Engineering Services for the Renovation of Veterans Memorial Park Building

The City Council will consider authorizing staff to issue a Request for Proposals (RFP) for Architectural and Engineering Services for the renovation of Veterans Memorial Park Building.

Attachments: [Staff Report](#)
 [RFP Veterans Park Building Architectural and Design services](#)

**25. Revisions to the Personnel Classification and Compensation Plan -
Director of Economic Development and Sustainability and Economic
Development Coordinator**

The City Council will consider for adoption a Resolution amending the Classification and Compensation Plan by creating new classification specifications for the Director of Economic Development and Sustainability and Economic Development Coordinator.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Salary Schedule -executive](#)
 [Economic Dev Coordinator Job Description](#)
 [Director of Economic Development and Sustainability \(4\).docx](#)

ORDINANCES

**26. Ordinance Implementing an Administrative Fines and Citations Program,
and Amending General Penalty Provisions**

The City Council will introduce for first reading Ordinance amending Chapter 1.12 ("Penalty and Arrest Provisions") of Title 1 concerning penalty for violations provisions, and adding a new Section 1.12.140 ("Administrative Citations"); and Chapter 1.13 ("Administrative Fines and Citations").

Attachments: [Staff Report](#)
 [Ordinance](#)

CITY COUNCIL/SUCCESSOR AGENCY REPORTS

ADJOURNMENT

Written materials distributed to the City Council are available for public inspection immediately following the posting of this agenda (at least 72 hours prior to a regular City Council meetings) in the City Clerk's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California, and the Central Library, 5655 Jillson Street, Commerce, California.

Meeting facilities are accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, notify the Office of the City Clerk at (323) 722-4805 at least 24 hours prior to the meeting.