



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council **Item No. _____**

FROM: City Administrator

SUBJECT: Resolution Authorizing Execution of Program Supplement Agreement No. OR80 to Administering Agency-State Master Agreement No. 00329S for the Safe Routes to School Grant

MEETING DATE: October 2, 2018

RECOMMENDATION:

Adopt a Resolution Authorizing Execution of Program Supplement Agreement No. OR80 to Administering Agency-State Master Agreement No. 00329S for the Safe Routes to School Grant.

BACKGROUND:

On August 4, 2014, the City Council approved Resolution No. 14-85 entitled "Approving the Support of a Regional Grant Application for Active Transportation Program (ATP)". The ATP was created by California Senate Bill 99 and Assembly Bill 101 to encourage increased use of active modes of transportation, such as biking and walking.

In Year 2016, the Southern California Association of Governments (SCAG) released a "Call for Projects" for Cycle 3 pertaining to Sustainability Planning Grants, including Active Transportation Projects. The City of Commerce submitted a grant application for Active Transportation and Safe Routes to Schools Plan in the amount of \$245,000 and was selected as one of the grant recipients.

The project proposed to prepare a comprehensive Active Transportation Plan that incorporates bicycle, pedestrian, American with Disabilities Act (ADA) considerations, and Safe Routes to School analysis and planning. One of the key components of the project is a robust community engagement process, as well as a performance measurement process, to ensure sustainability of achieved results. The project location includes the entire city. Moreover, the proposed plan also includes coordination with neighboring jurisdictions.

ANALYSIS:

The Department of Transportation, Division of Local Assistance, sent a letter to the City of Commerce dated August 10, 2018 requesting a resolution of the City Council to authorize execution of two originals each of the Program Supplement No. OR80 to Administering Agency-State for state funded projects. The signed program supplement must be received back within 90 days. Failure to do so will result in dis-encumbrance and/or de-obligation of the funds.

ALTERNATIVES:

1. Approve staff recommendation.
2. Reject staff recommendation.
3. Provide further direction to staff.

FISCAL IMPACT:

This activity can be carried out at this time without additional impact to the current operating budget, as funding for this project has been approved and included in FY 17-18.

RELATIONSHIP TO STRATEGIC GOALS:

The issue before the Council is generally applicable to the following Council's strategic goal; *Create and pursue opportunities for collaboration and regional partnerships to maximize resources and address regional issues*, as identified in the 2016 Strategic Plan.

Recommended by: Maryam Babaki, Director of Public Works & Development Services
Prepared by: Jasmin Elepano, Senior Management Analyst
Reviewed by: Vilko Domic, Finance Director
Approved as to form: Norma Copado, City Attorney
Respectfully submitted: Edgar P. Cisneros, City Administrator

ATTACHMENTS:

1. Resolution
2. Letter from the Department of Transportation, Division of Local Assistance, which includes the Finance Letter and two originals of Program Supplement No. R80