

## RESOLUTION NO. 26-XX

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING THE IMPLEMENTATION OF THE COMMERCE HOME BEAUTIFICATION PROGRAM (CHBP), INCLUDING A BUDGET APPROPRIATION AND AUTHORIZING THE CITY MANAGER OR DESIGNEE TO DEVELOP AND ADOPT POLICES AND PROCEDURES FOR DISTRIBUTING FUNDS

**WHEREAS**, the City identified a need for a program which provides financial assistance for home improvements to residential property owners who do not meet income qualifications for other grant programs due to low-income household limits to help beautify residential neighborhoods; and

**WHEREAS**, the City seeks to adopt and implement the CHBP to improve community aesthetics, preserve the condition of homes, and provide financial assistance and gap funding to those who may not qualify for other programs; and

**WHEREAS**, on January 27, 2026, the City Council reviewed and considered the implementation of the CHBP, including the draft program guidelines for CHBP, attached hereto as Exhibit A and incorporated herein by reference (the “CHBP Guidelines”).

### **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEARBY RESOLVE AND ORDER AS FOLLOWS:**

**Section 1:** The City Council of the City of Commerce hereby finds and declares that the foregoing recitals are true and correct and incorporates them herein as findings and as a substantive part of this Resolution.

**Section 2:** The City Council hereby takes the following actions:

- a. Approve the implementation of the CHBP in accordance with the CHBP Framework using an initial budget appropriation from the project management fund in the amount of \$325,000, \$75,000 of which would be allocated for program implementation and administration;
- b. Authorize the City Manager or designee to develop and adopt policies and procedures for distributing funds for qualified expenses to property owners participating in the CHBP, eligibility criteria, allowed expenses, and application process, among others; and
- c. Authorize the City Manager to amend an existing agreement with Avant Garde Inc. to increase the budget, scope and term for the implementation and administration of the CHBP.

**Section 3:** The City Manager, or designee, is hereby authorized and directed to:

- a. Implement CHBP in accordance with the CHBP Guidelines and all applicable federal and state laws and regulations;
- b. Complete a budget appropriation from the project management fund in the amount of \$325,000 for program implementation and administration;
- c. Develop and adopt policies and procedures for distributing funds for qualified expenses to property owners participating in the CHBP, eligibility criteria, allowed expenses, and application process, among others; and
- d. Amend an existing agreement with Avant Garde Inc. to increase the contract budget in the amount of \$75,000, add additional scope and extend the term of the contract for the implementation and administration of the CHBP.

**Section 4:** The City Manager or his designee is authorized to execute the contractual and related documents for the implementation of the program contained herein.

**Section 5:** Authorize the Mayor to execute this Resolution for and on behalf of the City of Commerce.

**Section 6.** This Resolution shall take full force and effect immediately upon adoption by the City Council.

**PASSED, APPROVED and ADOPTED this 27<sup>th</sup> day of January, 2026**

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Kevin Lainez, Mayor

**ATTEST:**

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Melanie Park, Deputy City Clerk

**ATTACHMENT:**

Exhibit A – Commerce Home Beautification Program Guidelines

Exhibit B – Avant Gardee Proposal