



# CITY OF COMMERCE

## AGENDA REPORT

**TO:** Honorable City Council

**FROM:** City Manager

**SUBJECT:** Professional Services Agreement with Quality Engineering Solutions, Inc. for the Pavement Management Program (PMP) Update

**MEETING DATE:** December 9, 2025

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### RECOMMENDATION:

The City Council will consider:

1. Approving a professional services agreement with Quality Engineering Solutions, Inc. (QES), in the amount of \$173,977 and authorize the Mayor to execute the agreement in a form approved by City Attorney and furthermore authorize City Manager and/or Director of Public Works to execute any amendments to the agreement with Quality Engineering Solutions, Inc. (QES). should it become necessary
2. Authorizing up to 10% for Contingencies in the amount of \$17,397
3. Authorizing Transtech Engineers, Inc. to proceed with Project Management services pursuant to their existing on-call consultant services agreement, for up to 10% of the PMP Contract amount.

### BACKGROUND:

The Pavement Management Program (PMP) is a widely used tool by local agencies to assess roadway conditions and establish a structured framework for prioritizing funding allocations based on various budget scenarios. To ensure that the PMP remains current and accurately reflects actual pavement conditions, it is recommended that field survey inspections, an integral component of the PMP, be conducted every three years.

Furthermore, the Los Angeles County Metropolitan Transportation Authority (Metro) requires local agencies to update their PMP every three (3) years and provide certification in order to remain eligible for Proposition C and Measure R local return funds for transportation-related projects.

The City's current 2022 Pavement Management Program will remain valid through December 2025 and must be updated through the professional services of a qualified engineering consultant.

The 2026 PMP Update will provide the City with a comprehensive assessment of roadway conditions and recommendations for cost-effective maintenance and rehabilitation activities. The condition assessment will be performed by QES using high-resolution imaging technology combined with pavement structural testing, including Falling Weight Deflectometer (FWD) testing and targeted coring.

The results of these field assessments will be analyzed using the PAVER Pavement Management System, developed by the U.S. Army Corps of Engineers, to determine the most appropriate maintenance and rehabilitation strategies for the City's roadways. The use of this advanced technology represents a significant improvement in how the City evaluates pavement conditions and plans its maintenance programs.

#### **ANALYSIS:**

On July 29, 2025, the City issued a Request for Proposals (RFP) for professional services for the preparation of the PMP Update with a due date of September 3, 2025. Four (4) firms submitted proposals. The proposals were evaluated based on compliance with RFP requirements, proposal quality, project understanding, approach, methodology and responsiveness, flexibility, and schedule efficiency. After evaluation of the proposals, the three (3) highest ranked firms including QES, NCE, and IMS Infrastructure Management Services were interviewed. Although the firms demonstrated adequate qualification QES ranked highest overall based on technical expertise, approach, and project understanding.

Following is a summary of the project cost:

Proposal Amount – Professional Services	\$173,977
Contingencies (10%)	17,398
Project Management (10%)	17,398
<b>Total Project Cost</b>	<b>\$208,773</b>

#### **ALTERNATIVES:**

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

#### **FISCAL IMPACT:**

The total estimated cost for the preparation of the Pavement Management Program (PMP) update, including project management and contingencies, is \$208,773. Measure

AA Funds in the amount of \$100,000 are available in Account No. 41-5170-57010.14126 to partially fund the project. The remaining \$108,772 will be covered through savings from other projects. No additional budget allocation is required at this time.

## **RELATIONSHIP TO STRATEGIC GOALS:**

This agenda item relates to the 2016 Strategic Plan, Community Quality of Life

Guiding Principle 3: Maintain and prioritize improvements to city facilities and infrastructure in accordance with adopted master planning documents including the Green Zone Implementation Plan to accomplish achievable annual and long-term goals.

Guiding Principle 4: Support and evaluate community services, programs and events that promote healthy and quality lifestyles for our residents. Enhance public safety and social services through innovative programs that meet the needs of the residential and business communities.

Approved and Recommended by:	Shahid Abbas, Director of Public Works
Fiscal Impact reviewed by:	Alvaro Castellon, Director of Finance
Approved as to form by:	Noel Tapia, City Attorney
Respectfully submitted:	Ernie Hernandez, City Manager

## **ATTACHMENTS:**

1. Professional Services Agreement