



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council **Item No.** \_\_\_\_\_

**FROM:** City Administrator

**SUBJECT:** **APPROVAL OF CIVIC ORGANIZATIONS**

**MEETING DATE:** **APRIL 14, 2026**

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### **RECOMMENDATION:**

Approve the Civic Organizations of the City of Commerce for the 2026 calendar year, following the annual review and as recommended by the Parks & Recreation Commission.

### **ANALYSIS/BACKGROUND:**

The City of Commerce confers civic organization status to organizations that meet established criteria. Officially recognized civic organizations are granted certain privileges by the City to support their goals, objectives, and service to Commerce residents.

Each year, civic organizations submit applications for review by the Parks and Recreation Commission. Upon completion of the annual review process, the Commission's recommendation is forwarded to the City Council for final approval.

The criteria to become a civic organization are as follows:

A. Civic organizations must be located within the City of Commerce.

B. Each organization must submit the required documentation, including:

1. a current registration form,
2. current bylaws, and
3. a complete roster of members.

In even-numbered years, renewing organizations are only required to submit an updated Officer Listing Form. New organizations applying for civic organization status must submit all required documentation.

C. Civic organizations must demonstrate that at least 51% of their membership consists of Commerce residents, and all officers must be Commerce residents.

D. Newly approved organizations will be placed on a 12-month probationary period, during which quarterly reports must be submitted to the Department of Parks and Recreation.

**Benefits of Recognized Civic Organization Status:**

A. *Transportation* – Civic organizations may use one City bus per year, with a maximum trip mileage of 220 miles.

B. *Printing* – The City will assist with printing membership books; any additional or exceptional costs will be charged to the organization.

C. *Use of Facilities* – Organizations may reserve meeting rooms, ball fields, and picnic areas at no cost, on a first-come, first-served basis.

**Civic Organizations in Good Standing (Renewals):**

1. Commerce Aquatics Boosters Club
2. Commerce Evening Lions Club
3. Commerce Senior Citizens Club
4. Commerce Sister City Association
5. Commerce Social Club
6. Girl Scouts of Greater Los Angeles Troop 13591
7. Model City Democratic Club of Commerce
8. St. Marcellinus Holy Name Society
9. Woman’s Club of Rosewood Park

**New Application:**

- Te-Kenjutsu-Kan Saint Marcellinus Dojo, which, if approved, will be placed on a 12-month probationary period in accordance with established criteria.

**FISCAL IMPACT:**

This item can be accommodated within the current operating budget and does not require additional funding.

**Respectfully submitted:**

Ernie Hernandez, City Manager

**Recommended by:**

Adolfo Marquez, Director of Parks & Recreation