



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

FROM: City Manager

SUBJECT: Resolution Approving a Temporary Lease Agreement at 2313 S. Atlantic Blvd (APN: 5244-024-001) Between AWP Properties LLC and the City of Commerce

MEETING DATE: November 25, 2025

RECOMMENDATION:

Consider adopting the proposed resolution approving a month-to-month Temporary Lease Agreement for ten (10) parking stalls at 2313 South Atlantic Boulevard between AWP Properties LLC. and the City of Commerce.

BACKGROUND:

In September 2025, staff learned of a parking necessity for the Bandini Library located at 2269 S. Atlantic Blvd. Prior to its renovation, patrons would park their vehicles on private property or locate street parking if available. The library facility has the capacity to hold four (4) parking stalls for patrons, one (1) ADA parking stall, and four (4) tandem parking stalls for staff. Due to limited parking availability, there is a need to ensure the facility is equipped with adequate parking stalls for visiting patrons.

DISCUSSION:

In an effort to provide parking for library patrons, a private parking lot associated with a shopping center to the South of the library has agreed to lease ten (10) designated parking stalls (See Attachment A) for \$3,600 per month/\$43,200 per year. The property owner has agreed on a month-to-month basis while the City secures a permanent parking solution for the Bandini Library. The temporary lease agreement will begin upon completion of the flood damage repair. Upon execution of the agreement, staff will prepare signage for the ten parking stalls to distinguish them from the rest of the parking lot.

ALTERNATIVES:

1. Approve staff recommendation; and/or
2. Provide further direction to staff

FISCAL IMPACT:

Approval of this item will require an additional appropriation of \$18,000 for the remainder of the FY 2025-26 in account 10-7625-52001 to cover the maximum cost for the (10) parking stalls.

Exhibit A: Map of Licensed Area

ATTACHMENTS:

1. Resolution
2. License Agreement

Prepared by: Gisselle S. Delgado, Senior Management Analyst

Respectfully submitted: Ernie Hernandez, City Manager

Reviewed by: Alvaro Castellano, Director of Finance

Approved as to form: Noel Tapia, City Attorney

Exhibit A:
Map of Licensed Area

