



CITY OF COMMERCE

AGENDA REPORT

TO: Honorable City Council

FROM: City Manager

SUBJECT: Granting Authority for Execution of Metro, State, and Federally Funded Grants, Documents for City Projects

MEETING DATE: October 14, 2025

RECOMMENDATION:

The City Council will consider adopting a Resolution authorizing the City Manager, Public Works Director, or his designee to sign all documents related to Metro, State, and Federally funded grants for Capital Improvement Projects.

BACKGROUND/ANALYSIS:

The City periodically receives Metro, State, and Federally funded grants for Capital Improvement Projects. Post-grant award the City is required to submit and execute a variety of time-sensitive documents to maintain eligibility and reimbursement, such as environmental clearances, right-of-way certifications, program supplements, Requests for Authorization (E-76), and financial documentation. The proposed resolution delegates signature authority to the City Manager, Public Works Director, or their designee for these grant-related documents, thereby streamlining approvals, reducing schedule risk, and ensuring timely compliance with grant requirements. This action does not approve any specific project or funding; it simply formalizes signatory authority so that routine grant administration can proceed efficiently upon Council adoption.

FISCAL IMPACT:

Adoption of this resolution has no direct fiscal impact.

ALTERNATIVES:

1. Approve staff recommendation
2. Disapprove staff recommendation

3. Provide further direction to staff

RELATIONSHIP TO STRATEGIC GOALS:

This agenda item relates to the 2016 Strategic Plan, Infrastructure and Facilities

Guiding Principle 4:

Develop and invest in infrastructure and beautification projects that support economic growth.

Approved and Recommended by:	Shahid Abbas, Director of Public Works
Fiscal Impact reviewed by:	Alvaro Castellon, Director of Finance
Approved as to form by:	Noel Tapia, City Attorney
Respectfully submitted:	Ernie Hernandez, City Manager

ATTACHMENTS:

1. Resolution