



**First Amendment to CONSULTING SERVICES AGREEMENT**  
Classification and Compensation Study

THIS FIRST AMENDMENT (this "Amendment") is made by and between Cooperative Personnel Services dba **CPS HR Consulting**, ("CPS HR") located at 2450 Del Paso Road, Ste 220, Sacramento, California, 95834 and the **City of Commerce** ("Client") with offices at 2535 Commerce Way, Commerce, CA 90040.

Whereas, CPS HR and Client have entered into the Agreement (as defined below); and

Whereas, CPS HR and Client desire to modify the Agreement on the terms and conditions set forth herein;

Now, therefore, CPS HR and Client agree as follows:

1. **Definitions:** The following definitions shall apply to this Amendment:
  - (a) **Agreement.** The term "Agreement" shall mean the Agreement dated March 5, 2018 by and between CPS HR and Client.
  - (b) **Other Terms.** Terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Agreement.
2. **Modifications to the Agreement.** The Agreement is hereby modified to increase funding as follows:
  - (a) **Page 10, Section 5. SERVICE FEES and EXPENSES. \$62,397.50**  
This section will be modified to include pricing for reimbursable expenses as follows:
    - e. **Expenses.** Actual out-of-pocket expenses for such items as consultant travel, printing/copying, binding, and postage/delivery charges are reimbursable at cost. There is no mark-up on expenses. Most of the staff assigned to this project live in the Los Angeles county area so travel expenses should be minimal. Mileage will be billed at the current U.S. Internal Revenue Service approved rate. Expenses are estimated to be \$2,000.00.
3. **Effective Date.** Each of the modifications set forth in Section 2 shall be effective on and after August 30, 2018.
4. **Legal Effect.** Except as expressly modified by this Amendment, all of the terms and conditions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, CPS HR and CLIENT have executed this Amendment as of the date below.

**Cooperative Personnel Services dba  
CPS HR Consulting**

**City of Commerce**

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Authorized Signature

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_