



## CITY OF COMMERCE AGENDA REPORT

Item No. \_\_\_\_

**TO:** Honorable City Council

**FROM:** Edgar P. Cisneros, City Manager

**SUBJECT:** Approve and Adopt a First Amendment to the Agreement for City Attorney Services with Alvarez-Glasman & Colvin

**MEETING DATE:** February 22, 2022

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### **RECOMMENDATION:**

It is recommended that the City Council consider approving the attached First Amendment to the Agreement for City Attorney Services with Alvarez-Glasman & Colvin adjusting rates for legal services.

### **PROCEDURE:**

By approving the attached First Amendment, the rates for Alvarez-Glasman & Colvin would be adjusted accordingly. All terms of the original Agreement will remain the same.

### **BACKGROUND:**

The City Council retained the law firm of Alvarez-Glasman & Colvin (“AGC”) pursuant to an Agreement for City Attorney Services with Alvarez-Glasman & Colvin (“Agreement”) on October 17, 2017, with Senior Partner, Noel Tapia, appointed and serving as City Attorney for the City of Commerce.

Since 2017, AGC has not increased its rates. In addition, during the year 2020 AGC agreed to reduce its rates by 4% due to COVID impacts upon the City. The proposed rate adjustment would be approximately a 3% annual adjustment for general services and a 1.2% annual adjustment for special legal services.

### **ANALYSIS:**

The City Attorney and the law firm of AGC has provided excellent legal services and support to the City, its staff and community members. In addition to AGC’s services, the firm has been a strong team member for both City staff and in their contribution to City community activities. This proposed adjustment is in line with inflationary factors and when taken into consideration their participation in reducing fees during the COVID pandemic.

**FISCAL IMPACT:**

As reflected above the rate adjustment will result in a 3% annual adjustment for general services and a 1.2% annual adjustment for special legal services. The actual dollar amount will be determined upon the actual legal services required and requested by the City.

**RELATIONSHIP TO STRATEGIC GOALS:**

This staff report relates to strategic goal of Fiscal Sustainability, Guiding Principle 3: Implement a compensation philosophy that allows the City to proactively compete for and retain top qualified personnel.

**CONCLUSION:**

By approving this proposed First Amendment the adjustment in legal service rates would be memorialized as reflected in the attached amendment.

Respectfully submitted: Edgar P. Cisneros, City Manager

**ATTACHMENTS:**

- 1) First Amendment to Agreement with Alvarez-Glasman & Colvin