

RESOLUTION NO. \_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA APPROVING REVISIONS TO THE PERSONNEL CLASSIFICATION AND COMPENSATION PLAN BY AMENDING THE CAMP FACILITY MAINTENANCE SPECIALIST CLASSIFICATION**

WHEREAS, Human Resources Department periodically reviews classification specifications and recommends changes to the City's Classification and Compensation Plan; and

WHEREAS, classification, staffing and compensation needs were discussed and reviewed with the Public Works and Development Services Department; and

WHEREAS, due to a vacancy in the position, it was identified that there is a need to update the job description as it relates to the day to day supervision, chain of command at Camp Commerce and lodging expectations at Camp while conducting work. All other parts of the job specification remain unchanged; and

WHEREAS, the recommended modifications to the job specification will provide for clearer expectations when the recruitment for this position commences; and

WHEREAS, the revised job description for the position encompasses a full scope of responsibilities, duties and requirements of the position and is attached for review and approval.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of Commerce hereby finds and declares that the foregoing recitals are true and correct, and incorporates them herein as findings and as a substantive part of this Resolution

Section 2. The City of Commerce hereby approves amending the Camp Facility Maintenance Specialist Classification.

Section 3. The Job Specification attached hereto as Exhibit "A", incorporated herein by this reference, is hereby approved.

Section 4. This Resolution shall take full force and effect immediately upon adoption by the City Council.

PASSED, APPROVED and ADOPTED this this 4<sup>th</sup> day of February, 2020.

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John Soria, Mayor

ATTEST:

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Lena Shumway  
City Clerk

Attachment: Camp Facility Maintenance Specialist Classification Specification, marked as Exhibit "A."