



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**FROM:** City Manager

**SUBJECT:** Award of Professional Services Agreement for the preparation of Mixmaster Guide Signage Improvement Plans, Specifications and Engineer's Estimate

**MEETING DATE:** February 22, 2022

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### **RECOMMENDATION:**

The City Council will consider adopting a Resolution awarding a Professional Services Agreement (PSA) to Hartzog & Crabill, Inc. for the preparation of Mixmaster Guide Signage Improvement Plans, Specifications and Engineer's Estimate and Authorizing Project Management Services by Transtech Engineers.

### **BACKGROUND:**

The City is considering improvements to the Mixmaster intersection. The Mixmaster intersection is a complex eight-legged intersection group consisting of several close-spaced intersections, providing access between the City of Commerce, East Los Angeles, and Interstate 5. The Mixmaster intersection on Atlantic Boulevard intersects at Eastern Avenue, Stevens Place, Telegraph Road, Goodrich Boulevard, Ferguson Drive, Triggs Street, and the I-5 Freeway. This interchange has long been a point of confusion and bottleneck for traffic flow. The intersection has problems with the significant amounts of trucks mixed into the traffic, all competing and weaving into adjacent lanes to access the major roadways going through this intersection as well as traveling to the south to Eastern Avenue and Telegraph Road or getting onto the I-5 freeway.

The scope of the project is to develop new guide signage that improves the circulation in the Mixmaster and provide the drivers with the best signage to help make fast lane choices to reach their destinations in a safe manner.

### **ANALYSIS:**

On November 17, 2021, the City issued a Request for Proposals (RFP) for engineering services for the preparation of plans, specifications and engineer's estimate for the Mixmaster Guide Signage with a due date of December 16, 2021. Two (2) firms submitted proposals, Hartzog & Crabill, Inc. and Kimley-Horn. The proposals were evaluated based on an established criteria including compliance with RFP requirements, proposal quality, project

understanding, approach, methodology and responsiveness, flexibility, experience of assigned staff including prior experience of working relationship of key team members in past similar projects, and schedule efficiency. Said criteria was included in the RFP.

Both firms submitted great proposals. However, Hartzog & Crabill, Inc received the highest ranking with a negotiated Fee of \$36,500.

Staff recommends adoption of the attached Resolution which in summary does the following:

1. Approves a professional services agreement with Hartzog & Crabill, Inc., in the amount of \$36,500 and authorize the City Manager to execute any amendments to the agreement with Hartzog & Crabill, Inc. should it become necessary.
2. Authorize Transtech Engineers, Inc. to proceed with Project Management, in the amount of \$3,650 pursuant to their existing on-call agreement for consultant services.

#### **ALTERNATIVES:**

1. Approve staff recommendation
2. Disapprove staff recommendation
3. Provide further direction to staff

#### **FISCAL IMPACT:**

The total cost for preparation of Plans, Specifications and Engineer's estimate by Hartzog & Crabill, Inc. including project management will be covered by residual Pavement Rehabilitation Measure AA Funds (Account 41-5170-57010.14614).

#### **RELATIONSHIP TO STRATEGIC GOALS:**

This agenda item relates to the 2016 Strategic Plan

Infrastructure and Facilities: Guiding Principle 3: Maintain and prioritize improvements to city facilities and infrastructure in accordance with adopted master planning documents including the Green Zone Implementation Plan to accomplish achievable annual and long-term goals; and Guiding Principle 4: Develop and invest in infrastructure and beautification projects that support economic growth.

Respectfully submitted: Edgar P. Cisneros, City Manager  
Approved by: Daniel Hernandez, Director of Public Works  
Fiscal impact reviewed by: Josh Brooks, Director of Finance  
Approved as to form by: Noel Tapia, City Attorney

#### **ATTACHMENT:**

1. Resolution
2. Professional Services Agreement