

## **Appendix C**

### **LATE FILINGS**

Violations of the disclosure or conflict of interest sections of the Act (including but not limited to late filings and the failure to file statements) can result in the imposition of administrative, criminal and civil penalties under the Political Reform Act. In addition, Section 91003.5 of the Act authorizes local agencies to discipline such persons, including dismissal, consistent without that agency's personnel rules and applicable civil service laws and regulations.

The following additional regulations shall apply to City of Commerce (a) designated employees as identified in the City's Conflict of Interest Code as persons subject to the Code's disclosure requirements, (b) designated members of boards and commissions appointed by the City Council that are subject to the disclosure requirements of the Political Reform Act under Government Code Sections 87200, et seq., and (c) consultants as described in the City's Conflict of Interest Code:

(a) City Employees:

If a City employee fails to file an Initial, Assuming Office or Annual Statement of Economic Interests within thirty days after the City Clerk has given specific written notice of non-filing, the City Clerk may impose late filing fees in accordance with Government Code Section 91013. No person who has left City employment and failed to file the appropriate statement shall resume active employment with the City of Commerce if there are outstanding statements or fines.

(b) Members of Boards and Commissions:

If a member of any non-elected board, commission or committee specified in the Code fails to file an Assuming Office, Initial or Annual Statement of Economic Interests within thirty days after the City Clerk has given specific written notice of non-filing the City Clerk may impose late filing fees in accordance with Government Code Section 91013.

Prior to being eligible for reappointment to any board, commission, or committee all outstanding filings for all commission appointments must be filed and any outstanding fines due under Government Code Section 91013 shall be paid.

(c) Consultants:

If a consultant fails to file a Statement of Economic Interests within thirty days after the City Clerk has given specific written notice of non-filing, he or she shall be advised by the City Clerk that late filing fees will be imposed in accordance with Government Code Section 91013.