

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING REVISIONS TO THE PERSONNEL CLASSIFICATION BY AMENDING THE MEDIA SPECIALIST JOB CLASSIFICATION**

WHEREAS, the Human Resources Department periodically reviews classification specifications and recommends changes to the City's Personnel Classification; and

WHEREAS, after an analysis and review of the current responsibilities of the Media Specialist, it was identified by Human Resources and Administration that the job specification should be revised; and

WHEREAS, the distinguishing characteristics is recommended to be amended as indicated in the attached job specification in order to better retain and recruit employees; and

WHEREAS, the revised job description for the position encompasses a full scope of responsibilities, duties and requirements of the position and is also includes FSLA status exemption.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. The City Council of the City of Commerce hereby finds and declares that the foregoing recitals are true and correct, and incorporates them herein as findings and as a substantive part of this Resolution.

Section 2. The City of Commerce hereby approves amending the Media Specialist Classification.

Section 3. The Job Specification attached hereto as Exhibit "A" are hereby approved.

Section 4. Authorize the Mayor to execute the Resolution for and on behalf of the City of Commerce.

Section 5. This Resolution shall take full force and effect immediately upon adoption by the City Council.

**PASSED, APPROVED and ADOPTED, this 23rd day of July, 2025**

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Hugo A. Argumedo, Mayor

ATTEST:

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Lena Shumway, City Clerk