



## CITY OF COMMERCE AGENDA REPORT

**TO:** Honorable City Council

**Item No.** \_\_\_\_\_

**FROM:** City Manager

**SUBJECT:** A Resolution of the City Council of Commerce, California, Authorizing Approval of the Purchase of 25 New Replacement Bus Shelters and Accessories

**MEETING DATE:** August 12, 2025

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### **RECOMMENDATIONS:**

- 1) Approve the purchase of twenty-five (25) bus shelters and accessories (Model: 12' Empire Transit Shelter) for transit operations in the amount of \$610,657 through the MBTA/CALACT Procurement 21-01-10/24 cooperative purchase contract.
- 2) Declare the surplus of existing equipment (25 shelters).

### **BACKGROUND:**

The transportation department currently maintains fifty (50) bus shelters throughout the City of Commerce. These shelters facilitate travel on bus lines operated by the City of Commerce Transit, Montebello Bus Lines, and the Los Angeles County Metropolitan Transportation Agency. On March 15, 2024, transportation staff applied for and were awarded \$712,770 through the Los Angeles County Metropolitan Transportation Authority Bus Operators Sub-Committee (BOS) Associated Transit Improvement (ATI) - FTA Section 5307 competitive grant funds.

### **ANALYSIS:**

The new modern bus shelters will feature solar LED lighting for improved visibility and passenger safety, bus arrival time displays, display panels, backless seating, and trash receptacles. Transportation staff prioritized replacements based on ridership utilization and equitable disbursement throughout the City.

Tolar Manufacturing has provided a quote of \$610,657 to complete Phase I, which involves purchasing twenty-five (25) new bus shelters to replace current, outdated shelters. Phase II shall be funded through the Metro regional bus shelter replacement program, which shall commence following the installation of Phase I and the signing of the required Memorandum of Understanding (MOU) between LA Metro and the City of Commerce.

## **PROPOSED BUS STOP SHELTER**



## **CURRENT BUS STOP SHELTER**



### **PHASE I - BUS SHELTER AND AMENITIES REPLACEMENT LOCATIONS**

<b>STREET LOCATION</b>	<b>CROSS STREET</b>	<b>DIRECTION</b>	<b>SHELTER QUANTITY</b>
Commerce Center	Whittier	BUS LOADING AREA	4
Commerce Way	Jillson	S/W	2
Commerce Way	Jardine	N/E	1
Greenwood	Gage	S/W	1
Greenwood	Gage	N/E	1
Garfield	Telegraph	N/E	1
Garfield	Washington	N/E	2
Garfield	Washington	S/W	2
Triggs	Eastern	S/E	1
Washington	Atlantic	N/W	1
Washington	Fidelia	S/E	1
Telegraph	Casino	N/E	1
Telegraph	Citadel	N/W	1
Harbor	Eastern (EB)	S/E	1
Harbor	Eastern (WB)	SW	1
Eastern	Slauson (NB)	N/E	1
Eastern	Harbor	N/E	2
Gage	Garfield	S/E	1

The estimated cost for installation is separate and costs approximately \$90,000. The scope of work needed to install and replace the current bus shelters will require a formal bidding process, which will be posted through PlanetBids. The work involves removing the existing bus shelters, repairing the sidewalk if necessary to meet ADA requirements, and installing the new bus shelter equipment and amenities.

## **FISCAL IMPACT:**

The purchase will be accomplished through the Morongo Basin Transit Authority/California Association for Coordinated Transportation (MBTA/CALACT) Cooperative Purchase Contract. Tolar Manufacturing was one of the successful vendors selected through the competitive process (RFP 21-01), which began on May 15, 2021, and remains valid through January 14, 2028. The contract meets all applicable state and city procurement requirements, including competitive bidding standards.

The proposed Phase I Bus Shelter Replacement Project will cost approximately \$712,770 in FY 2025-26 and will be funded using Associated Transit Improvement (ATI) from a competitive FTA Section 5307 grant. The City Council must formally recognize the grant award in account 57-5100-37500 and appropriate the funds in account 57-8338-57010.10149 as part of the FY 2025-26 budget to proceed with the purchase and implementation of the project.

The table below provides detailed pricing of the project along with the associated funding:

### **PRICING**

Item	Number	Cost
Bus Shelters and Amenities	25	\$431,250
Waysign	13	\$106,964
CalACT/MBTA Fee	1	\$13,455
Freight	1	\$2,475
Taxes	1	\$56,513
Installation and Contingency	1	\$102,113
<b>Total</b>		<b>\$712,770</b>

### **PROJECT FUNDING**

Associated Transit Improvement – FTA Section 5307 Grant Funds	\$712,770
<b>Total</b>	<b>\$712,770</b>

## **RELATIONSHIP TO STRATEGIC GOALS**

This agenda item relates to the 2016 Strategic Planning Goal: “Remain fiscally responsible and continue to provide quality services to the residents,” as the purchase of the Bus Shelters will assist in mitigating the safe loading and alighting of passengers at various bus stops throughout the City of Commerce.

## **ALTERNATIVES:**

1. Approve the staff's recommendations.
2. Reject the staff's recommendations.
3. Provide staff with alternate or further direction.

Recommended by: Claude McFerguson, Director of Transportation

Fiscal impact reviewed by: Alvaro Castellon, Director of Finance  
Approved as to form: Noel Tapia, City Attorney  
Respectfully submitted: Ernie Hernandez, City Manager

**Attachments:**

1. Resolution
2. Tolar Manufacturing Quotes
3. MBTA/CALACT Procurement 21-01-10/24 Contract