



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Manager

SUBJECT: A Resolution of the City Council of the City of Commerce, California, Approving the Fourth Amendment to TransTrack Systems, Inc. Updated Maintenance and Support Agreement

MEETING DATE: June 24, 2025

RECOMMENDATION:

The City Council will consider approving the Fourth Amendment to TransTrack Systems, Inc.'s updated maintenance and support Agreement.

BACKGROUND:

On December 6, 2011, City Council approved issuing a Request for Proposal (RFP) to purchase transit data management software. The software is designed to assist the Transportation Department in submitting operating and financial data to the Department of Transportation's National Transit Database (NTD) program.

On April 3, 2012, City Council approved purchasing a business intelligence software system from TransTrack Systems, Inc. TransTrack's transit performance management software is used by many transit agencies to consolidate operating and financial data for NTD purposes. Additionally, it produces reports that allow transit staff to manage the City's public transportation system more effectively.

On July 6, 2021, City Council approved the updated maintenance, software specifications, and support Agreement with TransTrack Systems, Inc.

The First Amendment was approved on June 28, 2022, and extended the Agreement to June 2023.

The Second Amendment was approved on June 27, 2023, and extended the Agreement to June 2024.

The Third Amendment was approved on August 13, 2024.

ANALYSIS:

The Fourth Amendment to the updated maintenance and support agreement is effective July 1, 2025, and extends to June 2026. It allows TransTrack to continue providing the City with maintenance and support services related to the transit business intelligence software system.

ALTERNATIVES:

1. Approve staff recommendation.
2. Reject staff recommendation.
3. Provide staff with further direction.

FISCAL IMPACT:

The annual maintenance and support renewal agreement, including new safety, maintenance, and communication modules with TransTrack, costs \$51,149.

PRICING:

Item	Number	Cost
Annual License Fee, Maintenance & Support Costs	1	\$ 35,900
New PTASP, GMV Import, Feed Notifications, and TAM Modules	1	\$15,249
TOTAL		\$ 51,149

PROJECT FUNDING:

Proposition "C" MOSIP Account		\$ 51,149
TOTAL		\$ 51,149

The proposed activity can be paid out of Proposition "C" Municipal Operator Service Improvement Program ("MOSIP") - Local Return Account (57-8331-62090.30010). Proposition "C" is funded with ½ cent sales tax revenues that the Los Angeles County voters approved in 1990, specifically designed to cover public transit capital and operating expenses.

Based on the Los Angeles County Metropolitan Transit Authority (Metro) transit fund allocation estimates, the City will receive approximately \$109,200 in Proposition "C" MOSIP Funds for the Fiscal Year 2026.

Proposition "C" MOSIP Funded Projects

TransTrack Systems, Inc.

\$51,149
\$51,149

MOSIP Fund Balance**\$58,051**

The remaining fund allocation will go towards labor costs for transit operations.

RELATIONSHIP TO 2016 STRATEGIC GOALS:

This agenda item relates to the 2016 strategic planning goal of “reviewing and updating services and activities to increase efficiency,” as the proposed recommendation outlined in this report assists in mitigating the City’s transportation operating costs.

Recommended by: Claude McFerguson, Director of Transportation

Fiscal impact reviewed by: Alvaro Castellon, Director of Finance

Approved as to form by: Noel Tapia, City Attorney

Respectfully submitted: Ernie Hernandez, City Manager

Attachment: Transtrack Fourth Amendment – Maintenance and Support Service Agreement