

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING THE AGREEMENT WITH U.S. BANK FOR THE VOYAGER FUEL CARD PROGRAM UTILIZING THE STATE OF CALIFORNIA SOURCEWELL COOPERATIVE PURCHASING CONTRACT NUMBER 0306256-USB

WHEREAS, the City of Commerce requires an Agreement for fleet fuel credit card purchases. Each vehicle in the City's fleet is assigned a credit card authorized for fuel purchases only. The transportation department administers the cards staff use to fuel City vehicles. City staff may purchase fuel at most service stations nationwide with the card, and U.S. Bank consolidates all fuel charges into a single monthly statement, making it easier to reconcile transactions by department, vehicle, and employee. This process makes refueling easier, with strong accountability and security measures in place; and

WHEREAS, the Department of General Services, Office of Fleet and Asset Management, administers the state fleet card contract and program. The state fleet card contract and program enable the State of California and local government agencies to pay for fuel for City or government vehicles; and

WHEREAS, Sourcewell has awarded a new competitively sourced contract to U.S Bank (Contract #030625-USB) for fleet payment solutions with related services (Master Agreement). The Master Agreement is effective September 8, 2025, through June 27, 2029, with the option to renew for three additional one-year terms. The City of Commerce's contract with U.S. Bank will utilize the Sourcewell Master Agreement for the duration of its term, including any optional renewals exercised; and

WHEREAS, the City's Purchasing Policy permits contracting with a vendor awarded an agreement by another agency through a competitive process, without further competitive bidding by the City. The Sourcewell Master Agreement meets this criterion; and

WHEREAS, Funding for the City's fuel credit card program is included in the Fiscal Year 2027 through Fiscal Year 2028 budget in fuel account number 10-6510-62010. Sufficient funds are available within the account, and no additional appropriations are required.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of Commerce hereby finds and declares that the foregoing recitals are true and correct, and incorporates them herein as findings and as a substantive part of this Resolution.

Section 2. City Council approves the Agreement with U.S. Bank based on a competitively awarded Sourcewell Cooperative Contract # 030625-USB for fleet fuel credit card purchases as needed in the maximum amount of \$1,050,000 for the contract term, May 26, 2026, through June 27, 2029.

Section 3. Approve the option to renew the Sourcewell U.S. Bank contract for additional one-year terms that align with the term of the Sourcewell Cooperative Contract #030625-USB, in the maximum amount of \$350,000 annually.

Section 3. Authorize the Mayor, or designee, to sign all required documents.

Section 4. Authorize the Mayor to execute this Resolution for and on behalf of the City of Commerce.

Section 5. The City Clerk shall certify the adoption of this Resolution.

Section 6. This Resolution shall take full force and effect immediately upon adoption by the City Council.

PASSED, APPROVED, and ADOPTED this 26th day of May 2026.

Kevin Lainez, Mayor

Attest:

Pat Jacquez-Nares, City Clerk