



CITY OF COMMERCE AGENDA REPORT

TO: Honorable City Council

Item No. _____

FROM: City Administrator

SUBJECT: A Resolution Approving an Agreement with Tyler Technologies for Installation of the ExecuTime Paperless Time Card Module and Related Training

MEETING DATE: June 19, 2018

RECOMMENDATION:

Approve the Resolution approving an agreement with Tyler Technologies for installation of the ExecuTime paperless time card module and related training, and assign the number next in order.

BACKGROUND/ANALYSIS:

The ExecuTime Time and Attendance module is a paperless time and attendance module offered by our current software provider Tyler Technologies. ExecuTime Time and Attendance provides organizations with cost savings and increased efficiency with regards to payroll processing, time tracking and benefits accrual tracking. ExecuTime was built specifically with public sector time and accrual tracking needs in mind. The budget for this project was approved during the fiscal year 2018/19 budget process.

ALTERNATIVES:

1. Approve staff recommendation
2. Provide staff with further direction

FISCAL IMPACT:

The cost of the module license, training and installation is \$48,080.00 for fiscal year 2018/19 and is included in the baseline budget. Annual maintenance for this module will be \$5,520 and will be incorporated in future budgets.

RELATIONSHIP TO 2016 STRATEGIC GOALS:

This report is related to the 2016 Strategic Action Plan Fiscal Sustainability Section Guiding Principal #4: *Continue to enhance innovative technology initiatives to support City business processes and customer service.*

ATTACHMENTS:

1. Resolution
2. Agreement

Recommended by: Vilko Domic, Director of Finance

Approved as to form: Noel Tapia, City Attorney

Respectfully submitted: Edgar Cisneros, City Administrator

DS/staff reports, city council/Tyler Technologies – LOGOS/SR Tyler Tech – ExecuTime Paperless Time Card Agmt 10-2-18